

FIRST PARISH PRESCHOOL BY-LAWS

24 River St.

Norwell, MA 02061

Established in 1949

Amended 1998 and 1/19/2005

ARTICLE I-NAME AND AFFILIATION

The name of this School shall be the First Parish Preschool. The School is affiliated with the First Parish of Norwell and is directed by the Alliance of First Parish.

ARTICLE II-PURPOSE

It is the purpose of First Parish Preschool to offer a child the chance to mature in a happy environment with the help and guidance of skilled teachers. The Preschool shall promote the principles and purposes of the First Parish of Norwell. First Parish Preschool is a non-discriminatory nursery school which accepts children regardless of race, religion, sex, political belief, cultural heritage, disability, national origin and parent's marital status.

ARTICLE III ADMINISTRATION

Section 1- Board

The School shall be administered by a board known as the First Parish Preschool Board. Voting members of the First Parish Preschool Board shall include the members of the Executive Committee and a parent representative from each program. The Board is responsible for setting school policy and procedures. A quorum of board members shall consist of the number of voting members that is equal to half of the board plus one.

Section 2- Executive Committee

The executive committee shall consist of four voting members-chairperson, treasurer, secretary, and member at large. The chairperson of the Executive Committee is elected by the members of First Parish Church at their annual meeting. The Alliance of First Parish Church will recommend the name of the Preschool Executive Committee Chair to the First Parish of Norwell Nominating Committee. The treasurer, secretary and member at large are appointed by the chairperson. At least two members of the Executive Committee shall also be members of the Alliance of First Parish Church. A quorum of the Executive Committee shall consist of three of the four executives.

Section 3- Parent Representatives

Each class within the school may have a parent representative to the Board. There shall however be only one vote from each program (regardless of the number of classes of that program) at board meetings. Parent representatives shall be appointed by the Director with the approval of the Executive Committee.

Section 4 - Director

The Director of the First Parish Preschool is hired by the Executive Committee. The Director shall be entitled to be heard at all Board and Executive Committee meetings. The Director shall however serve in an ex-officio capacity and not be entitled to vote on matters before either group.

ARTICLE IV-MEETINGS

Regular meetings of the Board shall be held at such times and places as the Board may determine. Notice for dates and times of full board meetings shall be sent home to parents through notices from the school director. Special meetings of the Executive Committee shall be called by the Chairperson (or in her absence another member of the Executive Committee).

ARTICLE V-FISCAL YEAR

The fiscal year shall be from July 1 to June 30

ARTICLE VII-AMENDMENTS

These By-Laws may be amended, altered or repealed at any board meeting by a majority vote of those present or voting by proxy and such amendments submitted to the Alliance of First Parish.